



City of Marietta
Meeting Minutes
BOARD OF LIGHTS AND WATER WORKS

205 Lawrence Street
Post Office Box 609
Marietta, Georgia 30061

William B. Dunaway, Chairman
James W. King, Vice Chairman
Bruce E. Coyle, Resident Member
Charles L. "Chuck" George, Resident Member
Arthur D. Vaughn, Resident Member
Harlon D. Crimm, Non-Resident Member
Alice Summerour, Non-Resident Member

Monday, April 11, 2005

12:00 PM

BLW Admin.-2nd Floor Board Room

Presiding: William B. Dunaway

Present: Arthur D. Vaughn, Bruce E. Coyle, Harlon D. Crimm, James W. King, Alice Summerour and Charles L. "Chuck" George

Also Present:

Philip M. Goldstein, Council - Ward 7

William F. Bruton, Jr., City Manager

Robert Lewis, Board Manager

J. Kevin Moore, Board Attorney

Stephanie Guy, Deputy Board Clerk

CALL TO ORDER AND ROLL CALL:

Chairman William B. Dunaway called the meeting to order at 12:01 p.m.

I. MINUTES:

20050386 Regular Meeting - March 7, 2005

Review and approval of the March 7, 2005 regular meeting minutes.

A motion was made by Board member Vaughn, seconded by Board member Coyle, that this matter be Approved. The motion carried by the following vote:

Vote: 7 - 0 - 0

Approved

20050385 Executive Session - March 7, 2005

Review and approval of the March 7, 2005 Executive Session minutes.

Discussion was held regarding the March 7, 2005 Executive Session meeting minutes.

This matter was Discussed.

II. APPOINTMENTS/PRESENTATIONS:

III. APPEARANCES:

IV. BLW OPERATING DEPARTMENTS:

Customer Care / Utility Marketing:**20050359 BLW Policy No. 3.4, Athletic Field Lighting**

Motion to approve the new BLW Policy No. 3.4, Athletic Field Lighting, to ensure proper GS-6 rate billing of ball field lights.

Customer Care Director Ron Mull presented a new policy for consideration regarding the Athletic Field Lighting Tariff. Currently ball field lights are billed under the GS-6 tariff. The manner in which this rate is written creates an issue with how it is billed. Some programming work can be done to bill the rate as it is written, but there would be a cost associated with writing the program and this would also be considered a modification to our billing system. Another alternative would be to rewrite the rate which will eliminate the issue regarding the minimum bill provision of the rate. That portion has been edited so that the ball fields can be billed properly and will be the new Athletic Field Lighting Tariff.

A motion was made by Board member King, seconded by Board member George, that this matter be Approved. The motion carried by the following vote:

Vote: 7 - 0 - 0

Approved

Electrical:**Internal Services:****20050430 FY2006 Budget Update**

An update on the FY2006 Budget.

Senior Utility Analyst Lori Herrin reported that when the Budget Preparation Committee met in February the proposed deficit was around (\$700,000). Since then estimated numbers have been included for the pay plan adjustment effective January 1, 2006 and the personnel service proposals. This puts the projected deficit around (\$200,000).

Board Manager Lewis mentioned that capital expenditures have been adjusted and included in the preliminary budget presented. He also stated that the year-end settlement from Municipal Electric Authority of Georgia (MEAG) was not included.

The next scheduled Budget Preparation Committee meeting will be April 22, 2005 at 7:30 a.m.

This matter was Reported.

Water & Sewer:**20050364 Condemnations/ Sope Creek at Rigby Street Sewer Rehabilitation Project**

Motion to authorize the BLW Board attorney to obtain the required sewer easements through condemnation proceedings for the Sope Creek at Rigby Street Sewer Rehabilitation Project.

Water and Sewer Director Robert Snelson requested approval to begin condemnation proceedings against the following property owners to obtain a sanitary sewer easement. The following easements are required to complete the Sope Creek at Rigby Street Sewer Rehabilitation Project:

Richard Haber - appraised for \$800

Arthur Lee Hayes - appraised for \$2,900

Temple of Praise, Inc. - appraised for \$3,900

Discussion was held to determine if staff has made an exhausted effort to contact the property owners. Mr. Snelson stated that staff has spoken with Mr. Haber over the phone, however, have failed to meet with him to sign the documents. Staff has been unable to contact Mr. Hayes or any representative from the Temple of Praise.

A motion was made by Board member Coyle, seconded by Board member King, that this matter be Approved. The motion carried by the following vote:

Vote: 7 - 0 - 0

Approved

20050397 Approval of Easements/ Various Water & Sewer Projects

Motion to approve the required easements for the Whitlock Avenue Water Main Replacement Project and the Sope Creek at Rigby Sewer Rehabilitation Project as presented.

Robert Snelson requested approval of various easements for the Whitlock Avenue Water Main Replacement Project and the Sope Creek @ Rigby Sewer Rehabilitation Project.

Whitlock Ave Water Main Replacement

Carl L. Smith 838 SF Perm. \$2,500.00

240 SF Temp.

Charles E. Young 1,090 SF Perm. \$3,500.00

Sope Ck @ Rigby Sewer Rehab.

Lesley Roberts 1,503 SF Perm. \$1.00

670 SF Temp.

A motion was made by Board member Vaughn, seconded by Board member King, that this matter be Approved. The motion carried by the following vote:

Vote: 7 - 0 - 0

Approved

V. CENTRALIZED SUPPORT:

Finance:

20050360 BLW Finance Reports

Review of the Finance reports for March 2005

Finance Director Monte Vavra reported that the financial reports for March 2005. The total charges for services for the month were \$8,375,000 with a year-to-date amount of \$85,366,000. The profit and loss statement shows the total cost of sales year-to-date amount of \$53,781,000, which is down slightly from last year's amount of \$54,363,000. The gross income was a little higher and the administrative and support expenses were about the same, which leaves the bottom line income from operations at \$267,266. Year-to-date income from operations was at \$11,168,000, which is up from \$7,300,000 from one year ago. The cash flow statement shows a net cash outflow of (\$1,001,101) due primarily to the purchase of capital. Year-to-date the net cash inflow shows \$4,028,608 as compared to \$1,357,000 one year ago, which is up about \$3.5 million overall.

This matter was Reported.

Management Information Systems:

VI. COMMITTEE REPORTS:

VII. CHAIRPERSON'S REPORT:

VIII. BOARD ATTORNEY'S REPORT:

IX. BOARD MANAGER'S REPORT:

20050361 Board Strategic Business Plan/ Fiduciary Responsibility

Deliverables for Board Strategic Business Plan 2005 Objectives 4B and 4C.

Internal Services Director Herb Edwards gave an update on strategic objective 4B, which deals with the fiduciary responsibility of the Marietta Board of Lights and Water (MBLW). He presented a power point presentation showing the appropriate forecasts and a workable business model that can be used to prepare and maintain short and long-range financial plans.

Senior Utility Analyst John Kane gave an update on strategic objective 4C, which also deals with MBLW's financial condition. He presented a power point presentation showing a comprehensive set of financial performance indicators and MBLW's financial performance using those indicators.

This matter was Presented.

20050362 Power Supply Workshop

Report from Board Workshop regarding power supply planning and evaluation.

The Power Supply Workshop was held prior to the Marietta Board of Lights and

Water meeting in which the Municipal Electric Authority of Georgia (MEAG) Director of Power Supply, Steve Jackson, presented a power point presentation. Mr. Jackson explained the power supply planning process used to determine when/if excess power should be sold and the Board's role in that process.

This matter was Reported.

20050365 Municipal Electric Authority of Georgia (MEAG) Year-End Settlement

Update on the Municipal Electric Authority of Georgia (MEAG) Year-End Settlement.

No Report.

X. OTHER BUSINESS:

XI. EXECUTIVE SESSION (at the Board's discretion):

Executive Session

20050409 Motion to enter an Executive Session to discuss legal, real estate and/or personnel matters.

Not Held.

ADJOURNMENT:

A motion was made by Board member Vaughn, seconded by Board member George and carried unanimously, to adjourn the meeting. The meeting was adjourned at 1:07 p.m.

Approved by City Council:

Date: April 13, 2005

William B. Dunaway, Mayor

Attest: _____
Shelia R. Hill, City Clerk

Approved by Board of Lights and Water:

Date: _____

William B. Dunaway, Chairman

Attest: _____
Shelia R. Hill, Board Clerk